

KT21-053
MINUTE
18 OCTOBER 2021

**Minute of pre meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Monday, 18 October 2021 at 7.00pm
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

PRESENT Iain Miller, Linda Robichaud (Secretary), Christine Ross
(VGS/Treasurer), Frank Roach (Chair), Liz Allan

APOLOGIES Mary Nicol (ongoing), Margaret Mackintosh

OBSERVERS Erin Murchie (Falck Renewables), George Gunn

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
1.1	Frank Roach welcomed everyone to the meeting. Apologies had been received from Mary Nicol (ongoing) and Margaret Mackintosh. A special welcome was given to George Gunn who is in the final stages of completing the Trustee induction process. Margaret Macintosh is also in the final stages of her induction process.	
2.0	DECLARATION OF INTEREST	
	It was decided that any declaration of interest would be made by a Trustee at the appropriate point in the meeting	
3.0	MINUTES	
3.1	Minute of 30 August 2021 meeting Frank Roach asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Iain Miller and seconded by Liz Allan.	
3.2	Record of inquorate meeting 5 October 2021 – matters arising	
3.2.1	Seaforth House IM had not approached Seaforth House as, on reflection, they were not eligible to participate in the Falck Renewables “Building Back Stronger Communities” competition. There then followed a general discussion on the competition.	
4.0	Ratification of decisions made on 5 October 2021	
	The decisions made to make awards to: 1) Go Golspie application ref: 2021/22/009 for £6,704 was approved. 2) Golspie Heritage application ref: 2021/22/007 for £7,959 was approved.	
5.0	APPLICATIONS RECEIVED WITH CLOSING DATE 27 AUGUST 2021	

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5.1	<p>Application reference: 2021/22/014 Submitted by: Brora Senior Citizens Xmas Party Group Amount requested: £1,000 but needs clarification.</p> <p>It was noted that previous applications had been made by the group:</p> <ol style="list-style-type: none"> 1. Application ref: 2020/21/006 for assistance in paying for party. An award of £1,500 had been made but due to covid restrictions no award had been made as event could not take place. 2. Application ref: 2019/20/002 for assistance to pay for a party. This application came from Brora Senior Citizens Party Group but assumed same organisation. A donation of £1,000 was made. 3. Application ref: 2017/18/027 for £1000 for which a donation of £1,000 was made. 4. Application ref: 2016/17/009 for £1,000 for which a donation of £1,000 was for made. 5. Application ref: 2014/15/005 for £500 for which a donation of £500 was made. <p>FR began the discussion by stating that the object of the group is to organise, each year, a Christmas party for the senior citizens of Brora. The group now require assistance in order to help pay for the next Christmas party.</p> <p>The discussion now moved on to include the request made by Russell Rekhy's application from the Brora Social Amenities Group.</p> <p>Following discussion it was decided that the Secretary should write to:</p> <ul style="list-style-type: none"> • Russell Rekhy stating that his request in the Brora Social Amenities Group application will now be provided outwith the main Kilbraur fund. The amount allocated will be more than the requested amount and an equivalent amount will be provided to both Rogart and Golspie. • The Brora Senior Citizens Xmas Party Group in the same vein as the letter to be sent Russell Rekhy. It will state that their application will now be provided outwith the main Kilbraur fund. On this basis the Trustees have decided that no formal application or supplementary information is now required. <p>In summary this means that the award made to Russel Rekhy will cover both his request and that of the Brora Senior Citizens Xmas Party Group.</p>	
6.0	GOVERNANCE REVIEW	

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6.1	<p>Trust Deed CR stated that the topic of the Trust Deed could not be further discussed until there was a full complement of Trustees in place. CR also pointed out that as the Trust Deed was being reviewed the Community Councils would have to be involved, as appropriate, in order to provide approval.</p> <p>CR recommended that the Trust Deed should be altered so that the Trust becomes a SCIO incorporated body once agreed. All Trustees present approved this recommendation.</p>	
6.2	<p>All Forms of Grants Drawn from Main Fund The Secretary is working with CR on this matter to reaffirm that we have clear guidelines readily available for applicants.</p>	
7.0	<p>BRORA REPRESENTATION ON TRUST CR stated that she would have to spend more time with George Gunn and Margaret Mackintosh. This would be to complete the verbal element of the Trustee induction process. CR also stated that she would like a Trustee to attend.</p>	
8.0	<p>REVIEW OF APPLICATIONS / PROCESS FOR COVID-19 RESPONSE FUND</p>	
	<p>Brora Social Amenities Group This subject was dealt with under item 5.1 above.</p>	
9.0	<p>UPDATE ON OUTSTANDING APPLICATIONS</p>	
9.1	<p>SOAP - Application ref: 2020/21/016A Following discussion it was decided that the Secretary should write to SOAP asking if SOAP could provide a breakdown of the total costs of the project and from where all the funding for the project is to be obtained.</p> <p>The Trustees also asked the Secretary to point out to SOAP that they noticed that SOAP was an unincorporated organisation. The Secretary is to make SOAP aware that there is a new structure called a Scottish Charitable Incorporated Organisation (SCIO) which could offer their organisation some limited liability protection which may be useful. If this is of interest to SOAP then they are to contact Voluntary Groups Sutherland for further information.</p>	
9.2	<p>Highland Wildcat – Application ref: 2021/22/011</p>	
	<p>Following discussion it was decided to put this application in abeyance.</p>	

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9.3	<p>Golspie Community Council – application ref: 2021/22/010 Following discussion it was decided that no further action would be required until the Brora Trustees were in situ.</p>	
10.0	<p>ADVERT FOR NORTHERN TIMES 22 OCTOBER 2021 ISSUE - approval</p>	
	<p>The Trustees approved the advert which had been supplied by the Secretary to advertise the closing dates for applications. The only change to be made was the deletion of the August 2021 closing date.</p>	
11.0	<p>DATE OF NEXT MEETING</p>	
	<p>It was decided that the next meeting would take place on the 8 November 2021.</p>	
12.0	<p>AOCB</p>	
	<p>There was no discussion under this item.</p>	
13.0	<p>AGENDA ITEMS FOR NEXT MEETING</p>	
	<p>- Formal appointment of nominees representing Brora.</p>	
	<p>There being no further business the meeting closed at 20.13</p>	