

MINUTE

27 JANUARY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 27 January 2020
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford (chair), Jonathan Hedges (part), Mary Nicol

**APOLOGIES
OBSERVERS**

Cllr Jim McGillivray, Cllr Richard Gayle, Erin Hunter (Falck Renewables), Richard Dibley (Falck Renewables), Christine Ross (VGS)

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
1.1	<p>Iain Miller welcomed everyone to the meeting.</p> <p>Jonathan Hedges then informed the meeting that he was stepping down as a Trustee. RS then asked JH about two outstanding awards Rogart had been awarded – one was for £50,000 to the Rogart Development Trust for the Mart project. JH said that there had been a bit of a delay but he would ask the Rogart Development Trust to contact us. Clarification was also required regarding an amount of just over £5,500.</p> <p>At 7.40pm JH left the meeting.</p> <p>It was confirmed that the meeting was still quorate.</p> <p>IM introduced Mary Nicol who had been nominated by Golspie Community Council as a Trustee representing Golspie. All Trustees present approved her appointment and welcomed her “on board”.</p> <p>It was proposed, if everyone present was in agreement, that the meeting should be recorded electronically for the purpose of the minute only. Everyone was in agreement.</p>	
2.0	MINUTES	
	<p>It was decided that approval of the minutes for the meetings held on the 24 July 2019 and the 3 October 2019 would be deferred to the next meeting.</p>	
3.0	TREASURER’S REPORT	
3.1	<p>The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p>	

MINUTE

27 JANUARY 2020

Included in the Treasurer's report were the following remarks:

- RS is to get in touch with Pat Sutherland regarding the situation relating to the East Sutherland Sports Association.
- The Sutherland Sports Council – before the discussion began - JMcG declared an interest as he is Chair of the SSC and asked if needed to leave the room. There was no requirement for him to leave. It was decided that the secretary to Sutherland Sports Council (SSC) is to write to the Kilbraur Windfarm CBT for an extension to their travel grant scheme. The Kilbraur Windfarm CBT secretary is also secretary to the SSC.
- IM had spoken to Carol of the North of Scotland Kart Club. The shelters had been built but no letter had been received. IM will contact them again for the paperwork in order for a payment to be made.
- Golspie Community Council assistance to the bereaved family in Golspie- the fencing is almost finished.
- The award made to Sutherland Sessions is still outstanding.
- Brora Golf Club award – J McG said the club had an excellent national reputation. RS pointed out that he was not a committee member.
- Northbound – nothing had been forthcoming from Northbound.
- Golspie Rowing Club – the protection for the skiff etc is getting built around now.

Appointment of new Treasurer

RS is stepping down from the role of Treasurer as previously intimated and it had been agreed that VGS takes over for continuity. It had been proposed and agreed that VGS be appointed (via the variation to the Kilbraur Windfarm Community Benefit Trust Deed). RS had spoken to Christine Ross of VGS and RS will go down to show CR the way he operated in his role of Treasurer. CR is free to change the method of doing the accounts if she so wishes.

RS said that there would be a cost to VGS for this service. It was agreed that a basic annual fee of £2,400 be paid to VGS. This would be paid monthly and on the 20th of each month. This comes with the provision that any extra work would be put forward on an hourly basis.

IM, RS and SC are all signatories and two signatures are required for each cheque.

CR currently undertakes online banking and will set up online banking for the Trust with the assistance of the Trustees as relevant.

RD stated that there should be a limit for a larger amount.

MINUTE 27 JANUARY 2020

	<p>RS formally proposed the appointment of VGS (Christine Ross) as the Treasurer of the Kilbraur Windfarm CBT. This was seconded by IM.</p> <p>SC then proposed a vote of thanks for RS for his diligent, timely and accurate work over the years. It was also greatly appreciated that RS had made no charge for the work he undertook over the years in his capacity of Treasurer.</p>	
4.0	REVIEW OF APPLICATION RECEIVED	
4.1	<p>Application reference: 2019/20/026 Submitted by: Move it Monster Club Amount requested: £1,500</p> <p>IM gave a brief summary of the application. The Move it Monster Club run an after school activities club for autistic/ASN children. The club now requires funding towards the reduction of costs for parents whose children attend the Move it Monster Club.</p> <p>RS provided a handout in the form of an article from the 17 Jan 2020 edition of the Northern Times. The article related to the Move it Monster Club.</p> <p>Following discussion it was proposed that an award of £1,500 be made. The proposal was supported unanimously.</p>	
4.2	<p>Application reference: 2019/20/0027 Submitted by: Golspie Sutherland FC Amount requested: £10,000</p> <p>It was noted that previous applications had been made by Golspie Sutherland FC:</p> <ul style="list-style-type: none"> i) Application ref: 2014/15/015 for improvement of existing facilities. An award £4,745 was made. ii) Application ref: 2012/13/02 for curved shelter with seats. An award of £5,769 was made. iii) Application ref: 2013/14/014 for replacement and upgrading of showers/water heaters in existing clubhouse. Due to £10,000 rule within any financial year £4,231 was all that could be awarded. iv) Application ref: 2014/15/008 for extension to existing building for which an award of £5,000 was made. 	

MINUTE

27 JANUARY 2020

	<p>v) Application ref: 2018/19/010 for replacement of gates and barriers around perimeter. An award of £5,700 was made.</p> <p>IM gave a brief summary of the application. Golspie Sutherland FC is a Scottish Football Association Club which encourages sport participation. They now require funding to install a system of floodlights at their ground.</p> <p>As only one quotation had been received IM had contacted the club and the club are coming up with quotations for materials, groundworks and electrical works.</p> <p>RS pointed out that if the club did not put the floodlights in place they would not be able to participate in certain things. RS also stated that the Trust had helped the club out with various items including a security gate which was a SFA requirement.</p> <p>JMcG thought that it was important for the club to keep SFA membership.</p> <p>It was decided that the Trustees were, in principle, happy to provide funding of £10,000 towards the floodlights but that it would be dependent on receiving fresh estimates and confirmation in writing that the other funding was in place.</p>	
4.3	<p>Application reference: 2019/20/028 Submitted by: Clyne Heritage Society Amount requested: £2,986.98</p> <p>It was noted that the Clyne Heritage Society had submitted previous applications:</p> <ol style="list-style-type: none"> 1. Application ref: 2017/18/029 for appointment of archivist to catalogue Gordonbush Estate papers. Requested £10,000. A donation of £1,000 for the Clyne Heritage Society was given, in principle, subject to the Clyne Heritage Society being successful with their application to the "Archives Revealed", Cataloguing Grants Scheme. No donation made. 2. Application ref: 2017/18/019 towards Gordonbush Estate project. Award made in principle but no funding forthcoming from Beatrice Fund so no award made. 3. Application ref: 2015/16/015 for the setting up of museum catalogue software and associated training. This was a resubmission of their application ref: 2014/15/012 as requested by Trustees following receipt of a letter of variation from Clyne Heritage Society. An award of £778.55 was made. 	

MINUTE 27 JANUARY 2020

	<p>4. Application ref:2015/16/005 to fund professional fees for consultants involved in a) museum design and b) fund sourcing. No award was made.</p> <p>5. Application ref: 2014/15/012 for museum cataloguing software, installation and training. An award of £2,500 made.</p> <p>6. Application ref: 2019/20/007 for the hosting of a 12 day community archaeological dig in Strath Brora in late May 2019. Applied for £7,000. No award was made.</p> <p>Iain Miller gave a brief summary of the application. The overall aims of the society include the advancement of the education of the public about the Parish of Clyne and to stimulate public interest in and to care for the beauty, history and character of the Parish of Clyne. The society would now like to build a scaled down replica salt pan at the Brora Heritage Centre.</p> <p>Following discussion it was decided that SC would find out the situation, if any, regarding the Clyne Heritage Society and microgrants.</p> <p>It was proposed that an amount of £2,986.98 be awarded. The proposal was supported unanimously.</p>	
4.4	<p>Application reference: 2019/20/029 Submitted by: Brora Social Amenities Group Amount requested: £18,181</p> <p>It was noted that the Brora Social Amenities Group had submitted previous applications:</p> <ol style="list-style-type: none"> 1. Application ref: 2010/11/001. An award had been made, subject to conditions, but had not been claimed. 2. Application ref: 2012/13/017. An award of £5,379.06 made. 3. Application ref: 2013/14/019 for "Bucking Bronco". The application was unsuccessful. 4. Application ref: 2013/14/030 for marquee and flooring. £10,000 awarded. 5. Application ref:2016/17/026 for purchase of tables and chairs which are necessary for a number of events organised by the Brora Social Amenities Group. An award of of £4,836.97 was made. 	

MINUTE

27 JANUARY 2020

	<p>IM gave a brief summary of the application. The objective of the Brora Social Amenities Group is to raise funds to benefit the amenities in Brora. The Group now require funding to purchase the Masonic Hall.</p> <p>IM thought, that to his knowledge, the Masonic Lodge had already been sold.</p> <p>SC had spoken to Russell Rekhy who had said that the building was still available.</p> <p>RS had spoken to the person involved with the Lodge and had been informed that an offer of £20,000 had already been accepted. RS provided a handout from SSE.</p> <p>Russell is ringing SC tomorrow (28 January 2020).</p> <p>RS asked that if the property had already been sold would the Trustees assist with another property.</p> <p>Following discussion it was proposed that an award, in principle, be made and that SC is to ask Russell to supply something in writing or an email. SC would then circulate the information. The proposal was supported unanimously.</p>	
5.0	OSCR	
	A communication had been received regarding the operation of the Trust. Following discussion it was decided that clarification would now be sought from OSCR.	
6.0	AOCB	
6.1	Microgrants	
	It was agreed that the Rogart Community Council (RCC) microgrant would be frozen and that until a new Rogart Community Council was formed applications for such a microgrant should be addressed directly to the Kilbraur Windfarm Community Benefit Trust. Any adjustment to the microgrant balance would be made when the new RCC was formed.	
	Date for next meeting	
	It was decided that the next meeting would be held in early April 2020.	
	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 9.15pm.	