

MINUTE 18 JANUARY 2018

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held on Thursday, 18 January 2018
at The Golspie Heritage Centre, Golspie at 7.30pm**

PRESENT Campbell Port, Ronnie Sim (Treasurer/Vice-chair), Iain Miller, Linda Robichaud (Secretary), Richard Gale, Sandy Crawford, Bob Meeres, Jonathan Hedges (chair),

**APOLOGIES
OBSERVERS**

ITEM		ACTION
1.0	PLAQUES AND DECALS FOR RECIPIENTS OF AWARDS	
1.1	<p>Iain Miller stated that a series of decals and plaques were now required to be put in place in order to acknowledge the contribution the Trust had made to various projects throughout the area of benefit. Golspie projects included the outdoor gym, benches, the Golspie-in-Bloom trailer and the Big Burn project.</p> <p>It was decided that an initial budget of £100 would be allocated for this purpose.</p> <p>Iain Miller is to give the secretary the sizes of the items required so that a start could be made with regard to Golspie recipients in the first instance.</p>	IM/LR
2.0	UPDATES ON PROJECTS	
2.1	<p>Application ref: 2017/18/020 - Brora Harbour Users Association</p> <p>CP stated that the Brora Legacy Fund was SSE. SC then pointed out that the outcome of the application made by the Brora Harbour Users Association to the legacy fund would not be known until March 2018.</p>	
2.2	<p>Golspie High School Drones Project</p> <p>CP is to get in touch with Mr Whitfield for an update.</p>	CP
2.0	MINUTES OF MEETING 19 OCTOBER 2017	
	<p>Campbell Port asked for any comments concerning the minute. CP noted that the name "Jonathan Hedges" should be substituted with his name regarding the closing of the meeting. The secretary would make the change.</p> <p>As no further comments were forthcoming. The minute was then approved as an accurate record having been proposed by Campbell Port and seconded by Ronnie Sim.</p>	LR
3.0	TREASURER'S REPORT	
3.1	Update	

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	<p>The Treasurer provided a handout giving a comprehensive breakdown of the current financial position of the Trust.</p>	
4.0	REVIEW OF APPLICATIONS RECEIVED AND UPDATES	
4.1	<p>Application reference: 2017/18/023 Submitted by: Sutherland Sports Council Amount requested: £5,000</p> <p>Campbell Port declared an interest.</p> <p>It was noted that a previous application had been made by the Sutherland Sports Council - application ref: 2014/15/026 for the introduction of a transport grant scheme. An award of £1,250 per quarter for one year had been made.</p> <p>Jonathan Hedges gave a brief summary of the application: Sutherland Sports Council aims to encourage and develop interest and participation in sport in Sutherland. They now require funding to promote a transport grant scheme (TGS) similar to that funded by Kilbraur. The TGS would be simplistic in nature and would cover participants from Brora, Rogart and Golspie participating in club training sessions and competitions.</p> <p>CP reported that their previous award from the Trust had been a great success. Their new application now included the availability of £4 per head for attendance outwith the benefit area for those eligible.</p> <p>Following discussion it was proposed that £5,000 be awarded. The proposal was supported unanimously. The Trustees asked the secretary that in the outcome letter the SSC should be asked to send a written request for £1,250 to the treasurer, Ronnie Sim.</p>	
4.2	<p>Application reference: 2017/18/024 Submitted by: Friends of Golspie and Rogart Health Centre Amount requested: £4,242</p> <p>It was noted that a previous application had been made by the Friends of Golspie and Rogart Health Centre - Application ref: 2013/14/013 for a replacement ECG for which an award of £1,700 was made.</p> <p>Jonathan Hedges gave a brief summary of the application: The objectives of the group are to relieve the sickness, suffering, and distress as well as preserve and protect the good health of those persons residing in the area covered by Golspie & Rogart Health Centre. They now require funding for the purchase of two BP monitors and a clinical trolley.</p>	

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	<p>RG began the discussion by pointing out that each health centre is run as a business.</p> <p>SC continued by stating that some agencies would not entertain applications from “friends of...”.</p> <p>In general, concerns were raised regarding any future applications from “friends of” within the context of medical practices/health centres.</p> <p>It was proposed that that £4,242 be awarded. The proposal was supported unanimously.</p>	
4.3	<p>Application reference: 2017/18/025 Submitted by: Sutherland Caledonian Pipe Band Amount requested: £10,000</p> <p>It was noted that a previous application had been made by the Sutherland Caledonian Pipe Band: application ref: 2013/14/018 for the purchase of equipment e.g. assorted drums/pipe chanters. An award of £4,148 had been made.</p> <p>Jonathan Hedges gave a brief summary of the application: The Sutherland Caledonian Pipe Band is a community pipe band which encourages and promotes traditional pipe music in the Highlands. They now require funding for new equipment and uniforms.</p> <p>Following discussion it was proposed that £7,500 be awarded. The proposal was supported unanimously.</p>	
4.4	<p>Application reference: 2017/18/026 Submitted by: Go Golspie Amount requested: £5,674</p> <p>Richard Gale declared an interest and opted to leave the room.</p> <p>It was noted that a previous application had been made by Go Golspie: application ref: 2016/17/007 for funding the gap for a community development plan. £4352 requested. Conditions attached to obtain award.</p> <p>Jonathan Hedges gave a brief summary of the application: Go Golspie is a recently established development trust. Its aims include the promotion of the economic and socio economic development of the KW10 area. They now require funding for a community bus.</p> <p>During the following discussion the concerns regarding the application included:</p> <ul style="list-style-type: none"> • were their enough people to look after the bus? • where was it to be kept? • what estimate had been made as to usage? 	

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	<ul style="list-style-type: none"> • what about fuel? <p>It was proposed that the Trust could not approve an award but to move matters forward with the application the Trustees would like the secretary to request further information. This would be:</p> <ol style="list-style-type: none"> 1. Notification of Go Golspie being successful with their application to Gordonbush. The Trustees therefore, would like to request a copy of the award letter from Gordonbush. 2. Notification of Go Golspie being successful with their application to the Robertson Trust. The Trustees therefore, would like to request a copy of the award letter from the Robertson Trust. 3. Details of how Go Golspie intends to fund this project in the future as the Trustees are unclear on this point. <p>The proposal was supported unanimously.</p>	
4.5	<p>Application reference: 2017/18/027 Submitted by: Brora Senior Citizens Xmas Party Amount requested: £1,000 Senior Citizens Xmas Party</p> <p>Ronnie Sim declared an interest.</p> <p>It was noted that previous applications had been made by the Brora Senior Citizens Xmas Party:</p> <ol style="list-style-type: none"> 1. Application ref: 2016/17/009 for £1,000 for which a donation of £1,000 was made. 2. Application ref: 2014/15/005 for £500 for which a donation of £500 was made. <p>Jonathan Hedges gave a brief summary of the application: the Brora Senior Citizens Xmas Party Group has the aim of organising a Christmas party for the senior citizens of Brora each year. They now require funding for this year's event.</p> <p>Following discussion it was proposed that a donation of £1,000 be made. The proposal was supported unanimously. The Treasurer would forward a cheque nearer the time of the event.</p>	
4.6	<p>Application reference: 2017/18/028 Submitted by: Friends of Catherine Stewart Cheer Amount requested: £7,249.76</p>	

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	<p>It was noted that a previous application had been made by Friends of Catherine Stewart Cheer: application ref: 2016/17/023 for attendance at "Allstars Cheer Competition". An award of £4,270 was made.</p> <p>Jonathan Hedges gave a brief summary of the application: Friends of Catherine Stewart Cheer aims include the advancement of education and fitness. They now require funding for new equipment.</p> <p>Ronnie Sim began the discussion by stating that the Trust could not support the application as the primary school could use the items.</p> <p>Following discussion it was proposed that that the application be declined. The proposal was supported unanimously. However, it was also supported unanimously that Ronnie Sim would contact Gina Rankin regarding the resubmission of the application. To this end the secretary would inform Ronnie when the outcome letter had been sent.</p>	
4.7	<p>Application reference: 2017/18/029 Submitted by: Clyne Heritage Society Amount requested: £10,000</p> <p>It was noted that previous applications had been made by the Clyne Heritage Society:</p> <ol style="list-style-type: none"> 1. Application ref: 2017/18/019 towards Gordonbush Estate project. Award made in principle but no funding forthcoming from Beatrice Fund so no award made. 2. Application ref: 2015/16/015 for the setting up of museum catalogue software and associated training. This was a resubmission of their application ref: 2014/15/012 as requested by Trustees following receipt of a letter of variation from Clyne Heritage Society. An award of £778.55 was made. 3. Application ref:2015/16/005 to fund professional fees for consultants involved in a) museum design and b) fund sourcing. No award was made. 4. Application ref: 2014/15/012 for museum cataloguing software, installation and training. An award of £2,500 made. 5. Application ref: 2011/12/017 for public address sound system, laptop etc. £1,299.26 was awarded. <p>Jonathan Hedges gave a brief summary of the application: The overall aim of the society is to advance the education of the public about the Parish of Clyne, to stimulate public interest in and to care for the beauty, history and character of the Parish of Clyne. The society had received a substantial</p>	

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	<p>collection of Gordonbush Estate papers and funds were now required to make best use of the materials. This includes the appointment of an archivist for one year.</p> <p>Following discussion it was proposed that a donation of £1,000 be made to the Clyne Heritage Society and that this would be subject to the Clyne Heritage Society being successful with their application to the “Archives Revealed”, Cataloguing Grants Scheme. The proposal was supported unanimously. The Trustees requested that the secretary include in the outcome letter a request for a copy of the award letter from the “Archives Revealed”, Cataloguing Grants scheme.</p>	
4.8	<p>Application reference: 2017/18/030 Submitted by: Brora Remembers Amount requested: £3,545.27</p> <p>Ronnie Sim declared an interest.</p> <p>Jonathan Hedges gave a brief summary of the application: Brora Remembers is a cross community group with the objective of facilitating a village-wide commemorative event and legacy of the 100th anniversary of the end of WW1. They now require funding towards the delivery of a number of key project strands.</p> <p>Following discussion it was proposed that an award of £3,000 be made. The proposal was supported unanimously.</p>	
4.9	<p>Application reference: 2017/18/031 Submitted by: Golspie and District Community Association Amount requested: £3,500</p> <p>Ian Miller declared an interest.</p> <p>It was noted that previous applications had been made by the Golspie and District Community Association:</p> <ol style="list-style-type: none"> 1. Application ref:2015/16/020 for replacement flooring in community lounge and community room. An award of £8,564 was made. 2. Application ref: 2014/15/018 for blinds, shutter and tables for Golspie Community Centre. An award of £4,600 was made. <p>Jonathan Hedges gave a brief summary of the application: Golspie and District Community Association is responsible for running Golspie Community Centre and now require funding to install a drinks dispenser in the Community Lounge.</p> <p>IM pointed out that the association was making a contribution of £1500.</p>	

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	<p>Following discussion it was proposed that an award of £3,300 be made. The proposal was supported unanimously.</p>	
4.10	<p>Application reference: 2017/18/032 Submitted by: Golspie Community Council Amount requested: £10,000</p> <p>It was noted that previous applications had been made by the Golspie Community Council – please see Appendix 1 below.</p> <p>Iain Miller declared an interest.</p> <p>Jonathan Hedges gave a brief summary of the application: Golspie Community Council is a public representative body for the community of Golspie and the surrounding area. They now require funding to clean and repoint the fountain on Fountain Road, Golspie.</p> <p>Following discussion it was proposed that an award of £10,000 be made to the Golspie Community Council subject to the following conditions:</p> <ol style="list-style-type: none"> 1. That the money from Gordonbush has been put in place. 2. That another quote be supplied. <p>The proposal was supported unanimously.</p>	
4.11	<p>Application reference: 2017/18/018 (revised) Submitted by: Rogart Angling Club Amount requested: £7,104</p> <p>As requested the Rogart Angling Club had resubmitted their application for a fishing boat and trailer with a quote from Garry Lockhart having been received.</p> <p>Following discussion it was proposed that an award of £7,104 be given. The proposal was supported unanimously.</p>	
4.12	<p>Application reference: 2016/17/022 Submitted by: East Sutherland Sports Association</p> <p>A letter had been received from the East Sutherland Sports Association requesting an extension to their grant award.</p> <p>Following discussion it was proposed that an extension be given to the 30 September 2018.</p>	

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5.0	ADMINISTRATION PROCEDURES	
5.1	Following discussion it was proposed that trialling email distribution of applications to the Trustees would take place with the next round of applications received. This would reduce the time consuming task of collating photocopied applications. It was also decided that an electronic copy of the applications would be put on a memory stick so that they could be accessed through the data projector at the Golspie Heritage Centre for reference during a meeting.	
6.0	OUTCOME REPORTS RECEIVED	
6.1	The secretary gave a breakdown of the outcome reports which had been received. These included reports from the Golspie Golf Club, the GHS Parent Council the Golspie Rowing Club	
7.0	CORRESPONDENCE IN	
7.1	The secretary gave a breakdown of the incoming mail. This included an email from the Sutherland Sports Council detailing how the award from the Trust had been utilised.	
8.0	SCHEDULES OF MEETINGS AND ADVERTISING	
	It was decided that following the meeting the secretary would circulate a draft document detailing proposed dates.	LR
9.0	AOCB	
	The closing date for the next round of applications was confirmed as 28 February 2018.	
10.0	AGENDA ITEMS FOR NEXT MEETING	
	No items were forthcoming.	
	There being no further business Jonathan Hedges thanked everyone for attending and the meeting closed at 9.20pm.	

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APPENDIX 1

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SUMMARY OF PREVIOUSLY SUBMITTED APPLICATIONS BY GOLSPIE COMMUNITY COUNCIL TO THE KILBRAUR WINDFARM CBT AS AT 6 JANUARY 2018		
	APPLICATION	OUTCOME
1	Application ref: 2016/17/015 purchase of attendant powered wheelchair and two rempods for the residents of Seaforth house, Golspie.	An award of £8,884.80 was made.
2	Application ref: 2014/15/025 for improved accessibility of lower network path of the Big Burn walk and to carry out repair/drainage works to the path.	An award of £5,000 was made.
3	Application ref: 2015/16/024 purchase of Christmas lighting to repair and enhance existing display (materials only).	An award of £7,000 was made.
4	Application ref: 2014/15/027 for outdoor gym equipment.	An award of £7,000 was made.
5	Application ref: 2014/15/017 for reconstruction and improvement of lower paths of the Big Burn walk in Golspie.	An award of £10,000 was made.
6	Application ref: 2014/15/10 for reinstatement of footpaths.	An award of £7,954 was made.
7	Application ref: 2017/18/013 for the Balblair access track.	Request for further info made. Planning condition still outstanding.
8	Application ref: 2017/18/014 for specialist cleaning of bronze plaques on war memorial.	An award of £6,996 was made.
9	Application ref: 2017/18/015 for purchase of five picnic benches.	An award of £1,100 was made.