

MINUTE 25 FEBRUARY 2021

**Minute of full meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Thursday, 25 February 2021 at 6.30pm
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Sandy Crawford, Linda Robichaud (Secretary), Christine Ross (VGS/Treasurer), Frank Roach, Liz Allan, Iain Miller (Chair), Mary Nicol,

OBSERVERS Erin Hunter – (Falck Renewables)

APOLOGIES Ronnie Sim, Richard Gale

ITEM		ACTION
1.0	WELCOME AND APOLOGIES	
1.1	Iain Miller welcomed everyone to the meeting. Although apologies had been received from Ronnie Sim, he hoped to be able to join the meeting for a short time.	
2.0	DECLARATION OF INTERESTS	
	IM stated, if everyone agreed, that any declaration of interest should be made at the appropriate time during the meeting. This was agreed.	
3.0	MINUTE	
3.1	Minute of 18 February 2021 meeting Iain Miller asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Sandy Crawford and seconded by Mary Nicol.	
4.0	TREASURER’S REPORT	
	CR reported that there was not a huge difference from last week. £850 had been spent from the Kilbraur Covid-19 Response Fund. The Treasurer had also updated the term deposit for three months.	
5.0	REVIEW OF APPLICATION PROCESS/CRITERIA FOR KILBRAUR COVID-19 RESPONSE FUND	
	There was no discussion under this item.	
	EH joined the meeting at 18.39	
6.0	REVIEW OF APPLICATIONS RECEIVED	

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6.1	<p>Application ref: 2020/21/015 Submitted by: Association of Northern Trails Scotland (ANTS) Amount requested: £9,500</p> <p>IM gave a brief summary of the application. ANTS is a charity whose main aims and activities are to support the development, maintenance, improvement and promotion of the John o’Groats trail. They now require funding to enable ANTS to support the full time Trails Manager/Director for three months and complete the funding needed for the postholder to be recruited and be in their role from Summer 2021 to Summer 2022.</p> <p>EH apologised for her comment at the last meeting which related to the Trust Deed and wages – it did not appear in the Kilbraur Windfarm Community Benefit Trust Deed but did appear in some of the other Falck Windfarm Deeds,</p> <p style="text-align: center;">Cllr Jim McGillivray joined the meeting at 18.43</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p>	
6.2	<p>Application reference: 2020/21/016 Submitted by: Sutherland Outdoor Activities Project (SOAP). Amount requested: £20,000</p> <p>It was noted that a previous application had been received from SOAP. Application ref: 2016/17/024 for £8,460 to enhance the internal appearance of “The Seafront Centre”. No award was made - SOAP was asked to reapply when they had a longer lease i.e. for ten years, in place but it was not forthcoming.</p> <p>IM gave a brief summary of the application. The Sutherland Outdoor Activities Project (SOAP) promotes and encourages education and individual development through participation in outdoor activities. They now require funding for a local contractor to carry out repairs to infrastructure and signage for the Wildcat Trails.</p> <p>Following discussion it was proposed that an award of £20,000 be made. The proposal was supported unanimously. The secretary was to include in the outcome letter that the funding was for a proportion of the project which extends from approximately Duke’s Cemetery to the Broch, Strathsteven.</p>	
6.3	<p>Application ref: 2020/21/017</p>	

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	<p>Submitted by: Ross Sutherland Rugby Club Amount requested: £10,000</p> <p>It was noted that a previous application had been received from Ross Sutherland Rugby Football Club Community and Rugby Development Team - application ref: 2017/18/003. An amount of £4,200 was requested for delivery of rugby to school pupils. Further information was requested by the Trust but was not forthcoming therefore no award was made.</p> <p>IM gave a brief summary of the application. Ross Sutherland Rugby Club aims include engaging with their communities for the purpose of advancing the participation in sport and physical education for children aged 5-18. They now require funding to secure the East Sutherland Community Coach position and enable the club to increase his hours from 10 to 25 hours per week from April 2021.</p> <p>Following discussion it was proposed that an award of £4,320.92 for the Ross Sutherland Rugby Club be made. This is specifically for the full cost of the all-weather pitch hire (£3,740.00) and the full cost of the annual equipment and kit for the coach (£580.92). The proposal was supported unanimously. The secretary would state in the outcome letter what the award would cover.</p>	
6.4	<p>Application ref: 2020/21/018 Submitted by: Clyne Heritage Society Amount requested: £10,000</p> <p>Ronnie Sim declared an interest as he was an honorary life member of Clyne Heritage Society.</p> <ol style="list-style-type: none"> 1. Application ref:2019/20/028 to build a scaled down replica salt pan. An award of £2,986.98 was made. 2. Application ref: 2017/18/029 for appointment of archivist to catalogue Gordonbush Estate papers. Requested £10,000. A donation of £1,000 for the Clyne Heritage Society was given, in principle, subject to the Clyne Heritage Society being successful with their application to the "Archives Revealed", Cataloguing Grants Scheme. No donation made. 3. Application ref: 2017/18/019 towards Gordonbush Estate project. Award made in principle but no funding forthcoming from Beatrice Fund so no award made. 4. Application ref: 2015/16/015 for the setting up of museum 	

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	<p>catalogue software and associated training. This was a resubmission of their application ref: 2014/15/012 as requested by Trustees following receipt of a letter of variation from Clyne Heritage Society. An award of £778.55 was made.</p> <p>5. Application ref:2015/16/005 to fund professional fees for consultants involved in a) museum design and b) fund sourcing. No award was made.</p> <p>6. Application ref: 2014/15/012 for museum cataloguing software, installation, and training. An award of £2,500 made.</p> <p>7. Application ref: 2019/20/007 for the hosting of a 12 day community archaeological dig in Strath Brora in late May 2019. Applied for £7,000. No award was made.</p> <p>8. Application ref: 2011/12/017 for public address sound system laptop etc. £1,299.26. An award was made.</p> <p>IM gave a brief summary of the application. The purposes of the Clyne Heritage Society are to advance the education of the public about, to stimulate interest in and to care for the history and heritage of the Parish of Clyne. They are now requesting funding of £10,000 for towards repairs to existing stairs and improvements to create new stairs to help bring the Old Clyne School building back into productive and accessible use.</p> <p>Following discussion it was decided that in order to move matters forward with the application the secretary should write to Clyne Heritage Society to ascertain the timescale of the project and when the project is due to start.</p>	
6.5	<p>Application ref: 2020/21/019 Submitted by: East Sutherland Canoe Club Amount requested: £10,000</p> <p>It was noted that a previous application had been submitted: application ref: 2019/20/012 for funding towards kit. An award for trailer and other items up to £8,000 was made. £10,575 had been requested.</p> <p>IM gave a brief summary of the application. East Sutherland Canoe Club aims to be an inclusive sustainable organisation offering an activity that has life-long appeal, health and social benefits, encourages active lifestyles, physical competence and confidence amongst paddlers who recognise the importance of developing a local facility making the most of the environment.</p>	

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	<p>They now require funding to implement the second year of the ESCC 5-year plan. This project is 'River Kayaking & Training'.</p> <p>Following discussion it was proposed that a grant of £5,000 be made for two medium sized canoes and kit along with the full amount requested for training. It excludes any payment towards the skills training pool. The proposal was supported unanimously.</p>	
6.6	<p>Application ref: 2020/21/020 Submitted by: Go Golspie Amount requested: £1,860</p> <p>It was noted that previous applications had been received from Go Golspie</p> <ol style="list-style-type: none"> 1. Application ref: 2020/21/008 Purchase of a sit and ride lawn mower for use as a community asset and to be available to volunteers of Go Golspie to ensure that the grass in and around the village is well maintained. £2,549 requested. No award made as no reply to outcome letter requesting further details. 2. Application ref: 2016/17/007 for funding the gap for a community development plan. £4352 requested. Conditions attached to obtain award. 3. Application ref: 2017/18/026 for funding towards the provision of a community bus. £5,674 requested. After further correspondence £5,000 was awarded. <p>IM gave a brief summary of the application. Go Golspie was set up in 2015/16 to stimulate economic growth and social activities in the area with the objective of making Golspie a more attractive place to live and work. They now require funding for the production of a drone video of the village and attractions. This is to be used to promote tourism in the area on digital platforms.</p> <p>It was proposed that an award of £1,820 be made – as per addition on email 11/2/21 received from Go Golspie. The proposal was supported unanimously.</p>	
	UPDATE ON MAIN FUND APPICATION	
7.0	<p>Application ref: 2020/21/013 – Doll Hall Association Following on from the meeting held on the 18 February 2021 at which the Secretary asked for clarification regarding the final amount to be awarded to the Doll Hall Association, it was proposed that an award of £2,904 be</p>	

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	made. This equated to the Peter Etheridge quote. The proposal was supported unanimously.	
	Ronnie Sim joined the meeting at 19.11	
	Following the passing of RS's mother, RS thanked everyone for their emails and the secretary for the card sent on behalf of the Trust.	
8.0	GOVERNANCE REVIEW	
	There was no discussion under this item.	
9.0	DATES OF MEETINGS	
	Prior to the meeting the secretary had distributed a schedule of meetings. EH said that she would be unable to attend the 1 July 2021 meeting.	
	Cllr McGillvray left the meeting at 19.16 due to the confidential nature of the item discussed below	
10.0	DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 25 FEBRUARY 2021	
	CR introduced the application. After discussion an award of £300 was made to KW9.	
11.0	AOCB	
11.1	Funding for training of club secretaries/treasurers IM stated that it was apparent that clubs locally were finding it difficult to fill the posts of secretary and treasurer. IM suggested that the Trust could pay VGS for training to be carried out by CR or another VGS member of staff. CR said that she has provided training but with those who are currently in the role of Treasurer which is different to what IM is proposing. A couple of groups in Brora are going to be affected by the passing of a local resident. There could be help to set up good practice and templates but this is in an embryonic phase. CR then suggested that perhaps the COVID-19 volunteers could be capitalised on. IM felt that fewer younger people were joining clubs e.g angling clubs. It was decided, as everyone was in favour, that something would be done about the situation. This would unfold through future discussion of the topic.	
	AGENDA ITEMS FOR NEXT MEETING	
	The following items were put forward:	

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	<ul style="list-style-type: none">- Microgrants- Path maintenance fund- Recommendations 1,2 and 3- AGM planning- <p>CR will send out all the forms again along with the induction list.</p> <p>IM asked if CR was keeping a note of the time she was spending on Kilbraur work. She confirmed that she was.</p>	
	<p>Date of next meeting Thursday 4 March 2021 at 6.30pm.</p>	
	<p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 7.37pm.</p>	