

MINUTE

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday 18 August 2011
in The Heritage Centre, Golspie at 7.30pm**

PRESENT Steve Wonderley (Chair), Iain Miller (Vice-chair), Ronnie Sim (Treasurer), Campbell Port, John McMorran, Jonathan Hedges, Linda Robichaud (secretary)

APOLOGIES Hannah Garden (Falck Renewables)
OBSERVERS Euan Fraser (Falck Renewables), Cllr Ian Ross (part), Cllr Jim McGillivray

ITEM		ACTION
1	WELCOME AND APOLOGIES	
	Steve Wonderley welcomed everyone to the meeting.	
	Apologies had been received from Hannah Garden at Falck Renewables.	
2	MINUTES OF MEETING 19 APRIL 2011	
	Steve Wonderley asked for any comments concerning the minute and with none forthcoming the minute of the meeting of the 19 April 2011 was then approved as an accurate record having been proposed by Ronnie Sim and seconded by Jonathan Hedges.	
3	MATTERS ARISING	
	<p>1. <i>OSCR</i> Ronnie Sim stated that the changes to the accounts as laid out at the April meeting had now been made. The accountant, Mr Mackay, had now listed individual awards as well as the awards approved but not yet paid out.</p> <p>Ronnie continued that once the accounts have been signed off they would be returned to Mr Mackay and subsequently returned to OSCR. Following this they will be advertised by OSCR. At this point the Trust can arrange their public meeting. It was anticipated that by the next meeting of the Trustees everything will be in place.</p> <p>It was also requested that when OSCR had made available the Trust documentation that it should be publicised on the Kilbraur Wind Farm CBT website.</p>	
	<p>2. <i>"Signing off" of accounts</i> Campbell Port duly signed the accounts.</p>	
	<p>3. <i>Minute of variation</i> The addresses on the document had been altered as required. All</p>	

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	<p>the Trustees had now signed the minute of variation with Cllr McGillivray acting as witness.</p> <p>Campbell would now be in touch with Phil Tomlin of The Highland Council. The original and signed minute was given to the secretary who would await instruction from Campbell following his contact with Phil Tomlin.</p>	
4	<p>REVIEW OF APPLICATIONS</p> <p>4.1 Application reference: 2011/12/007 Submitted by: East Sutherland Citizens Advice Bureau Amount requested: £6,607</p> <p>Steve Wonderley gave a brief description of the application: East Sutherland Citizens Advice Bureau provides free, confidential, impartial and independent information, advice, support and representation services to the Citizens of East Sutherland on a wide range of issues. The organisation requires funds to meet, for example, travel expenses, paid staff costs of delivering home visiting services and expenses incurred for training volunteers and paid staff.</p> <p>After discussion it was decided that the application did not fall within the remit of the Trust.</p> <p>The proposal was rejected unanimously.</p>	
4.2	<p>Application reference: 2011/12/008 Submitted by: Golspie-in-Bloom Amount requested: £3,420</p> <p>Steve Wonderley gave a brief summary of the application: Golspie-in-Bloom provide plants and flowers all year round to enhance the appearance of the village of Golspie. Funds were now needed to replace the old existing barrels with 40 new ones.</p> <p>Campbell Port commented that the organisation was extremely active and served to brighten up the village while Jonathan Hedges commended their fundraising activities.</p> <p>It was proposed that 75% of the amount requested be awarded ie £2,565. The proposal was supported unanimously.</p>	
4.3	<p>Application reference: 2011/12/009 Submitted by: North Highland Forest Trust</p>	

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	<p>Amount requested: £15,000</p> <p>Cllr McGillivray declared an interest as Director of the Trust and left the meeting room for the duration of the discussion.</p> <p>Steve Wonderley gave a brief summary of the application: the NHFT plays an active role in supporting the development of healthier communities and woodlands across Caithness and Sutherland.</p> <p>Funding was now required to significantly enhance key habitats and species across the three parishes and enhance educational awareness and woodland management skills.</p> <p>A discussion followed where it was noted that the project was not limited to the three parishes in the remit of the Trust.</p> <p>The proposal was rejected unanimously.</p>	
4.4	<p>Application reference: 2011/12/010 Submitted by: Golspie Biblical Garden Amount requested: £1,670.25</p> <p>Steve Wonderley gave a brief summary of the application: Golspie Biblical Garden had been laid out for the millennium with the aim of growing as many of the plants named in the Bible as possible. Funding was now required to restructure the garden which would include more plants, arches and improved seating.</p> <p>It was noted that £200 was being supplied from other sources.</p> <p>It was proposed that 75% of the amount requested be awarded. This amounted to £1,254. The proposal was supported unanimously.</p>	
4.5	<p>Application reference: 2011/12/011 Submitted by: Dunrobin Piping Championships Amount requested: £1,860</p> <p>It was noted that the organisation had previously submitted an application (ref no: 2010/11/007) which had been unsuccessful.</p> <p>Steve Wonderley gave a brief description of the application: Dunrobin Piping Championships aim to educate the general public in the practise and knowledge of the art of Highland bagpiping. Funding is required to build on an already successful event within the world piping calendar which includes funding for the judges fees and expenses, prizes and</p>	

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	<p>advertising.</p> <p>Steve started the discussion by commenting how good an event it was and highlighted the fact that it attracts people into the community.</p> <p>Following discussion Steve proposed that a discretionary donation of £1,000 be made to help the Dunrobin Piping Championships with their costs.</p> <p>The proposal was supported unanimously. A cheque was written and given to the Secretary to be sent with the outcome letter.</p>	
4.6	<p>Application reference: 2011/12/012 Submitted by: Loch Brora Angling Club Amount requested: £2,376</p> <p>Trustees Campbell Port and Iain Miller declared an interest as both were members of the angling club.</p> <p>Steve Wonderley gave a brief summary of the application: The Loch Brora Angling Club was formed in 1965 with the aim of furthering the sport of angling on Loch Brora and any other water to which the club may obtain access. They now require funding to renew their boat trailers.</p> <p>A discussion followed and it was proposed that 75% of the amount requested be awarded. This amounted to £1,782. It was noted that Campbell Port and Iain Miller abstained from voting. The proposal was supported by a majority and an award of £1,782 was approved.</p>	
4.7	<p>Application reference: 2011/12/013 Submitted by: East Sutherland Camera Club Amount requested: £3,543.94</p> <p>Steve Wonderley gave a brief summary of the application: the aim of the East Sutherland Camera Club is to “promote the study, practice and knowledge of the art of photography in East Sutherland”. They now require funding to purchase a suite of digital technology as the basis for running club activities in the future. This need emerged following the general shift from film to digital technology resulting in the club’s film based equipment becoming obsolete.</p> <p>Steve also pointed out that an award would help the camera club expand.</p> <p>After discussion it was proposed that 75% of the amount requested be awarded ie £2,658. The proposal was supported unanimously.</p>	

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4.8	<p>Application reference: 2011/12/014 Submitted by: Lairg and District Learning Centre Amount requested: £18,508.90</p> <p>Steve Wonderley gave a brief summary of the application: Lairg and District Learning Centre is a charity offering subsidised learning opportunities to students of all ages and abilities, with a mixture of recreational, certified and vocational courses.</p> <p>Steve started the discussion by stating that it was a substantial application with £6,000 coming from other sources.</p> <p>Following further discussion it was proposed that the application be rejected.</p> <p>The proposal was rejected unanimously.</p>	
4.9	<p>Application reference: 2011/12/15 Submitted by: Fountain Road Hall Development Group Amount requested: £15,000</p> <p>It was noted that a previous application (ref: 2010/11/005) had been submitted with an award of £19,990 being made.</p> <p>Steve Wonderley gave a brief summary of the application. The community has prompted the committee to carry out an extensive improvement and extension of the building in order to provide the community with an accessible meeting and activity venue. This second application is to complete work identified as needed since completion of the original extension and upgrade project.</p> <p>Steve Wonderley began the discussion by commenting on how much work had been put into the application.</p> <p>Ronnie pointed out that the Trust must not exceed the maximum payout to an organisation under the rules of the Trust.</p> <p>It was proposed that a donation of £2,000 be made specifically towards the purchase of chairs and that the donation would be paid out on production of a receipted invoice.</p> <p>The proposal was supported unanimously.</p>	
4.10	<p>Application reference: 2011/12/016 Submitted by: Feis Chataibh Amount requested: £3,015</p> <p>It was noted that Feis Chataibh had previously made 2 applications to the</p>	

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	<p>Trust. Application ref: 2010/11/011 had been successful with an award of £3,690 being made towards Ceilidh trail costs. Application ref: 2010/11/033 had also been successful with £2,500 being awarded towards the provision of masterclass workshops.</p> <p>Steve Wonderley gave a brief summary of the application: the organisation is involved in the promotion of Gaelic arts, language and culture. Money is now required to enable them to run their full programme of events.</p> <p>After discussion it was proposed that the application be rejected. The proposal was rejected unanimously but the Trustees stated that in the outcome letter it should be included that the Trustees would be happy to consider future applications from the organisation.</p>	
4.11	<p>Application reference: 2011/12/017 Submitted by: Clyne Heritage Society Amount requested: £1299.26</p> <p>Ronnie Sim, Campbell Port and Iain Miller all declared an interest as all were members of the society. Steve Wonderley gave a brief description of the application. The aim of the organisation is the advancement of local knowledge and history of the parish of Clyne and the stimulation of public interest through educational initiatives. The society now wish to improve their monthly presentations with the provision of a public address system sound system and laptop.</p> <p>Steve began the discussion by stating that the society seemed to be a good organisation and do a lot of work with well attended meetings. He also stated that the application contained a well defined project.</p> <p>It was proposed that an award for the full amount of £1,299.26 be made. The proposal was supported by a majority ie those who were entitled to vote within the context of this application.</p>	
5	TREASURER'S REPORT	
	<p>The Treasurer, Ronnie Sim, had given his report as a continuation of "matters arising". Ronnie had circulated comprehensive information to the meeting. This included details on awards not yet claimed, the benefits received from Falck Renewables and debits to the Trust's bank account.</p> <p>The Treasurer also pointed out that the next payments to the Trust could be expected in February and March 2012.</p>	
6	SETTING OF DATE FOR PUBLIC MEETING	

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	It was decided that this would be reviewed at the next meeting of the Trustees.	
7	CORRESPONDENCE IN	
	The Trustees were informed of the correspondence which had been received since the last meeting of the Trustees.	
8	CLOSING DATE FOR NEXT ROUND OF APPLICATIONS	
	The closing date for the next round of applications was confirmed as the 30 September 2011.	
9	AOCB	
	<ul style="list-style-type: none"> i) Advert in Northern Times It was agreed that one advert should be placed one month before the closing date for applications to the Trust. ii) At the next Ward Forum to be held in Helmsdale the appointment of a Development Officer is to be discussed. It was suggested that a Trustee should attend the Forum. iii) Steve Wonderley asked Euan of Falck Renewables what impact it has on the Trust when the Wind farm is "off supply". Steve went on to express a concern that he did not want the Trust to be comprised under such circumstances. Euan stated that he would arrange for his colleague Hannah to send an email explaining what happens when production is curtailed. 	
	AGENDA ITEMS FOR NEXT MEETING	
	<ul style="list-style-type: none"> • Setting of date for public meeting 	
	DATE FOR NEXT MEETING	
	TBC	
	There being no further business the meeting closed.	