

MINUTE 17 APRIL 2014

**Draft minute of meeting of Kilbraur Wind Farm Community Benefit Trust
held on Thursday 17 April 2014
in The Heritage Centre, Golspie at 7.30pm**

PRESENT Iain Miller (Chair – part of meeting), John McMorran (Vice chair – part of meeting), Ronnie Sim (Treasurer), Campbell Port, Jonathan Hedges, Bob Meeres (Chair - part of meeting), Linda Robichaud (Secretary)

APOLOGIES Erin Gentilucci (Falck Renewables), Hannah Brown (Falck Renewables), Euan Fraser (Falck Renewables)

OBSERVERS

| ITEM | | ACTION |
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| 1 | WELCOME AND APOLOGIES | |
| | Iain Miller welcomed everyone to the meeting. | |
| | Apologies had been received from Erin Gentilucci (Falck Renewables,) Hannah Brown (Falck Renewables) and Euan Fraser (Falck Renewables) | |
| 2 | MINUTES OF MEETING 23 JANUARY 2014 | |
| | Iain Miller asked for any comments concerning the minute. No comments were forthcoming. The minute was then approved as an accurate record having been proposed by Bob Meeres and seconded by Campbell Port. | |
| 3 | TREASURER'S REPORT | |
| | The Treasurer, Ronnie Sim, had previously circulated to the Trustees a draft copy of the annual accounts for the Trust and asked if there were any questions regarding it. As no questions were forthcoming the Chair, Iain Miller, was invited to sign off the accounts. The signed accounts would then be delivered to the Trust's accountant, Ian Mackay of Mackay and Co, Golspie in order to satisfy OSCR requirements. Campbell Port, on behalf of the Trustees, commended the work that the Treasurer had performed in producing the accounts. This was seconded by Bob Meeres. | |
| | The Treasurer then circulated a handout showing the current financial position which included a comprehensive breakdown of awards made but not claimed. | |
| 4 | REVIEW OF APPLICATIONS RECEIVED | |
| 4.1 | Application reference: 2014/15/001 Submitted by: Golspie Community Power Amount requested: £3,500 | |
| | Iain Miller and Campbell Port noted an interest as both were directors of Golspie Community Power. They offered to leave the room and the Trustees took up their offer. | |

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| | <p>It was noted that a previous application had been made by the organisation – application ref: 2012/13/025 for office rental and admin costs. The application had been successful and an award of £4,000 had been made.</p> <p>A brief summary of the application was made: included in the aims of Golspie Community Power is the advancement of community development and rural regeneration in the Golspie area (postcode KW10). The application relates to their first project which is to develop a hydro-electric scheme on the Big Burn in Golspie.</p> <p>The Trustees regarded the last award given to Golspie Community Power as a one-off for rent. Following further discussion it was proposed that the application be rejected. The proposal was accepted unanimously.</p> <p>Campbell Port and Iain Miller were recalled to the meeting.</p> | |
| 4.2 | <p>Application reference: 2014/15/002 Submitted by: Sutherland Schools Pipe Band Amount requested: £10,000</p> <p>It was noted that Sutherland Schools Pipe Band had made previous applications to the Trust. Application ref: 2010/11/012 for which an award of £6,000 had been made for drums and application ref: 2011/12/002 for which an award of £10,000 had been made for uniforms.</p> <p>Iain Miller gave a brief summary of the application: The aim of the organisation is to encourage band members to participate in a group activity and learn the discipline to be a valuable team member. Sutherland Schools Pipe Band now require funding for waistcoats to complete their uniforms and to assist with costs of transport and/or accommodation for their forthcoming displays in Spain.</p> <p>Following discussion it was proposed by Iain Miller that an award of £5,424 be given to the Sutherland Schools Pipe Band and that this amount would be broken down for use as follows: £1,344 would be for the purchase of waistcoats and the remaining amount of £4,080 would be a donation towards the air fares of the children i.e. (£170 x 24 children). The proposal was supported unanimously and the secretary was asked to include in the outcome letter to the organisation that the money provided had been due to the derived educational benefits of the acceptance of the organisation's invitation to play in Spain combined with the opportunity it provides to promote Sutherland. It was also decided that the contribution towards the flights would be paid out on the supply of a British Airways receipt and that a photocopy would be acceptable for the purposes of the Trust.</p> | |

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| 4.3 | <p>Application reference: 2014/15/003 Submitted by: Pittentrail Recreation Hall Committee Amount requested: £8,232.60</p> <p>Trustee Bob Meeres declared an interest as he was vice-chair of the Pittentrail Recreation Hall Committee.</p> <p>It was noted that a previous application had been made: application ref: 2013/14/010. This had been for a replacement floor and for which an award of £10,000 had been made.</p> <p>Iain Miller gave a brief summary of the application: The Pittentrail Recreation Hall Committee aims to keep the hall in good working order to make it an attractive, useful and safe venue. The committee now require funding for further flooring work and the upgrading of their current chairs. Iain Miller went on to comment that he had seen the work carried on the main hall to which the Trust had contributed and had been impressed.</p> <p>Following discussion Iain Miller proposed that £8,232 be awarded. The proposal was supported unanimously.</p> | |
| 4.4 | <p>Application reference: 2014/15/004 Submitted by: Golspie Bowling Club Amount requested: £3,000</p> <p>It was noted that a previous application had been made by the Golspie Bowling Club: application ref: 2011/12/006. An award of £3,240 had been made.</p> <p>Iain Miller gave a brief summary of the application: Golspie Bowling Club aims to foster, promote, develop and preserve the game of bowls for the benefit of the residents of and visitors to Golspie. They now require funding to raise the edges of the green..</p> <p>Iain Miller began the discussion by stating that the club was hard working and actively promoted bowling. Following discussion Iain Miller proposed that an award of the lesser of either £3,000 or 50% of the total project cost be made. The proposal was supported unanimously.</p> | |
| 4.5 | <p>Application reference: 2014/15/005 Submitted by: Brora Senior Citizens Christmas Party Group Amount requested: £500</p> <p>Ronnie Sim declared an interest as a Brora senior citizen.</p> <p>Iain Miller gave a brief summary of the application: Brora Senior Citizens Christmas Party Group puts on a Christmas Party each year for the over 60s. They now require funding to enable to continue with the party for at</p> | |

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| | <p>least another year. Following discussion it was proposed that a donation of £500 be made. The proposal was supported unanimously. The secretary was asked to inform the group that a cheque would be written for them in the Autumn.</p> | |
| 4.6 | <p>Application reference: 2014/15/006 An application had been received from the Brora Golf Club but had been withdrawn on the 20 March 2014 by email.</p> | |
| 4.7 | <p>Application reference: 2014/15/007 Submitted by: Golspie Primary School Parent Council Amount requested: £5,000</p> <p>It was noted that a previous application had been submitted by Golspie Primary School Parent Council: application ref: 2012/13/021 which had been for play equipment. An award of £6,000 had been made.</p> <p>Iain Miller gave a brief summary of the application: Golspie Primary School Parent Council supply equipment or fund projects that are not covered by the council or school funds. They now require funding to improve an area of land behind the school.</p> <p>It was noted that an email had been received from the Golspie Primary School Parent Council stating that no planning permission was required for their project. Following discussion it was proposed by Campbell Port that an award for the full amount of £5,000 be given. The proposal was supported by a majority decision.</p> | |
| 4.8 | <p>Application reference: 2014/14/008 Submitted by: Golspie Sutherland Football Club Amount requested: £10,000</p> <p>It was noted that previous applications had been made to the Trust:</p> <ul style="list-style-type: none"> i) application ref: 2012/13/02 for curved shelter with seats. An award of £5,769 was made. ii) application ref: 2013/14/014 for replacement and upgrading of showers/water heaters in existing clubhouse. Due to the £10,000 rule whereby no more than £10,000 would be allocated to any organisation within any financial year the Trustees made an award of £4,231. <p>Iain Miller gave a brief summary of the application: Golspie Sutherland Football Club is a SFA registered football club and competes in SFA competitions. They now require funding for an extension to the existing</p> | |

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| | <p>building to improve facilities in line with SFA licensing criteria.</p> <p>Campbell Port began the discussion by stating that the club was a major beneficiary of the Trust.</p> <p>Following further discussion it was proposed by Iain Miller that £5,000 be awarded. This amount would match that being given by Gordonbush. The proposal was supported by a majority decision.</p> | |
| 4.9 | <p>Application reference: 2014/15/009 Submitted by: Golspie Biblical Garden Amount requested: £10,000</p> <p>Iain Miller gave a brief summary of the application: The aim of the Golspie Biblical Garden is to provide aesthetic pleasure in a peaceful environment for all people by growing and tending as many biblical plants that will grow in our climate. They now require funding for improved wheelchair access redesign of some areas.</p> <p>Following discussion it was proposed that the application be declined. The proposal was supported unanimously.</p> | |
| 4.10 | <p>Application reference: 2014/15/010 Submitted by: Golspie Community Council Amount requested: £7,954</p> <p>Iain Miller declared an interest.</p> <p>Iain Miller gave a brief summary of the application: Golspie Community Council represents the majority of views from the people of Golspie. They now wish to reinstate the footpath network from the shore side at Murdo/s Lane, out past the shore street car park and out to the pier.</p> <p>Following discussion it was proposed that an award of £7,954 be made. The proposal was supported unanimously.</p> | |
| 4.11 | <p>Application reference: 2014/15/011 Submitted by: Rogart Community Council Amount requested: £2,500</p> <p>It was noted that previous applications had been made by Rogart Community Council as follows:</p> <ul style="list-style-type: none"> i) application ref: 2012/13/026 and ref: 2012/13/008 which related to the same project for Christmas lights. An award had been made. ii) application ref: 2013/14/006 for Rogart Gala and over 60's parties, A one off award of £2,000 was made. iii) application ref: 2013/14/016 for purchase of minibus which had | |

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| | <p>been unsuccessful.</p> <p>Iain Miller gave a brief summary of the application: Rogart Community Council require funding to finance their local gala and to build on the success of the 2013 gala.</p> <p>Following discussion John McMorran proposed that a donation of £500 be made and that in the outcome letter it should be stated that Rogart Community Council should be congratulated for last year's success but that the Trustees would anticipate that next year's event would be truly self-financing and therefore feel that this is the last year the Trust could provide assistance for this activity. The proposal was supported by a majority decision.</p> | |
| 5.0 | MICROGRANTS | |
| | <p>Iain Miller began the discussion by stating that the provision of microgrants had worked very well.</p> <p>Following further discussion it was agreed that £4,000 be awarded to each of the parishes of Rogart, Golspie and Brora and that in the letter of notification it should be stated that the Trustees hope to maintain this level of microgrant funding for the next three years.</p> | |
| 6.0 | CONTRIBUTION TO REBECCA GREWCOCK | |
| | <p>Iain Miller informed the Trustees that he had received a letter regarding a request for possible support for Rebecca Grewcock. Rebecca who is approximately 14 years old is a recognised musical talent who tutors two other girls at no cost, thus acting as a mentor. Currently, she requires "advanced tuition" which in itself is expensive but incurs additional travel costs.</p> <p>It was proposed that a donation of £500 be made to Rebecca on production of evidence of tutoring fees incurred. The proposal was supported unanimously.</p> | |
| 7.0 | SCHOOL LEAVERS' GRANT | |
| | <p>Following discussion it was decided that a school leaver's grant scheme should be piloted and that the first step towards this would be for the Trustees to promote the grant scheme at their community council meetings requesting that the Trust should be written to for one-off contributions for broad educational purposes.</p> | |
| 8.0 | CORRESPONDENCE IN | |
| | The Secretary gave a brief summary of the incoming mail. | |
| 9.0 | APPOINTMENT OF NEW CHAIR AND VICE-CHAIR OF TRUST | |

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| | <p>In keeping with the constitution of the Trust it now fell due to appoint a new chair and vice chair of the Trust. A vote of thanks was given by all the Trustees to the outgoing chair, Iain Miller and vice chair John McMorran.</p> <p>Bob Meeres was proposed as the new chair and this was seconded by Campbell Port. Campbell Port was proposed as vice-chair by Ronnie Sim and this was seconded by John McMorran.</p> <p>Bob Meeres chaired the rest of the meeting and thanked everyone along with Campbell Port.</p> | |
| 10.00 | CLOSING DATE FOR NEXT ROUND OF APPLICATIONS | |
| | The closing date for the next round of applications was confirmed as Friday 30 May 2014. | |
| 11.0 | AOCB | |
| 11.1 | ADVERT IN NORTHERN TIMES | |
| | It was decided that the next advert should be placed in the next edition of the Northern Times. | |
| 11.2 | YOUTH GROUPS | |
| | Campbell Port raised the topic of youth groups in the area of the Trust who were not receiving benefit from the Trust. Campbell requested that he provide help to such organisations. The Trustees agreed that Campbell should approach the organisations in question. | |
| 11.2 | PAYMENT FOR SECRETARY | |
| | It was agreed that the salary for the secretary would increase from £2400 to £2500. | |
| | DATE FOR NEXT MEETING | |
| | 17 July 2014 | |
| | There being no further business Bob Meeres thanked everyone for attending and the meeting closed. | |