

# MINUTE 9 JULY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held online through “Zoom” software on Thursday, 9 July 2020 at 5.30pm  
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

**Please note that this meeting was held in response to the ongoing Covid-19 situation**

**PRESENT** Ronnie Sim, Sandy Crawford (Chair), Linda Robichaud (Secretary),  
Christine Ross (VGS/Treasurer), Frank Roach, Mary Nicol, Liz Allan

**OBSERVERS** Erin Hunter – (Falck Renewables)

**APOLOGIES** Iain Miller

ITEM		ACTION
1.0	<b>WELCOME</b>	
1.1	As Iain Miller had tendered his apologies for the meeting it was agreed that Sandy Crawford should assume the role of Chair on this occasion.  Sandy Crawford welcomed everyone to the meeting. Apologies had been received from Iain Miller.	
2.0	<b>DECLARATION OF INTERESTS</b>	
	Frank Roach declared an interest as a member of the Rogart Development Trust.	
3.0	<b>APPROVAL OF MINUTES</b>	
	SC asked for any comments concerning the minutes of the meeting held on 2 July 2020.  As no further comments were forthcoming the minutes were then approved as an accurate record having been proposed by Mary Nicol and seconded by Frank Roach.	
4.0	<b>DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 9 JULY 2020</b>	
	CR introduced the applications. Following discussion the following decision was made:  1. £250 was awarded to Brora.	
	CR declared an interest regarding an application and did not participate in the discussion regarding the application.	

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	<p>An email had been sent to an applicant by the secretary and the applicant, as yet, has not responded.</p> <p>CR informed the meeting that another application was pending from Rogart and that she would contact the applicant tomorrow (10<sup>th</sup> July 2020). It was decided that this application would be considered at the next meeting but no new applications would be considered.</p>	
5.0	<b>CAPPING OF KILBRAUR COVID-19 RESPONSE FUND/TEMPORARY SUSPENSION OF FUND</b>	
	<p>It was decided that the Fund should be suspended and that the Secretary should contact Tim Griffiths (TG) who had designed the initial publicity for the Fund. TG would be asked to modify the materials to say, along the lines of, "the Fund would be suspended until further notice but if in severe hardship contact us by email." Our contact telephone number would also be removed from the material. MN asked that a jpeg format be requested for Facebook purposes.</p>	
6.0	<b>TRUSTEE TRAINING</b>	
	<p>Everyone was proceeding as planned.</p>	
7.0	<b>REVIEW OF APPLICATION PROCESS/CRITERIA FOR COVID-19 RESPONSE FUND</b>	
	<p>It was suggested that perhaps the current application form could be modified.</p> <p>Following discussion it was decided that we would remain with the system we currently have in place.</p>	
8.0	<b>AOCB</b>	
8.1	<p><b>Letter received from Brora and District Action Group (BaDAG)</b> A letter had been received from BaDAG requesting a contribution to the provision of Chromebooks for Brora Primary School.</p> <p>FR pointed out that there was a requirement in Rogart for Chromebooks to be paid from another source.</p> <p>RS asked if Rogart and Golspie are affected in the same way.</p> <p>LA stated that some schools are planning to go back half and half.</p> <p>RS suggested that this topic should be discussed at a full Trustee meeting. This would allow us to make some decision in principle and then see what happens when the schools go back.</p>	

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	<p>SC suggested that an application form to be reviewed at a full meeting should be completed and that any agreed funding should come out of our normal, main fund.</p> <p>RS pointed out that we cannot award money for things that the Highland Council are obliged to do. He also pointed out that the letter received stated, "This is an unprecedented situation, which falls outwith the remit of Highland Council's obligation to provide."</p> <p>SC proposed that an application be requested for review at the next full meeting of the Trustees. The proposal was supported unanimously.</p> <p>RS suggested that there should be no meeting next week unless called.</p> <p>It was agreed that the telephone helpline would now no longer be manned.</p> <p>It was decided that an application form should be submitted from Brora, Golspie and Rogart regarding the chromebook situation.</p> <p>MN will speak to Iain Miller to determine if there is a requirement for Golspie.</p> <p>The Trustees were reminded that an application form could be found on our website.</p> <p>CR asked if the applications would be from PTAs. RS said from PTAs or Community Councils.</p> <p>CR said that the aims of BaDAG did not relate to education. SC said he would find out the relevant party which would need to apply from Brora.</p>	
9.0	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	No future agenda items were forthcoming.	
10.0	<b>Date of next meeting</b> There would be no meeting next week (16 July 2020) unless called.	
	There being no further business Sandy Crawford thanked everyone for attending and the meeting closed at 6.09pm.	