

MINUTE

28 MAY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through "Zoom" software on Thursday, 28 May 2020 at 5.30pm
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford, Christine Ross (VGS/Treasurer), Liz Allan, Frank Roach, Mary Nicol

OBSERVERS Erin Hunter (Falck Renewables)

APOLOGIES

ITEM		ACTION
1.0	WELCOME	
1.1	Iain Miller welcomed everyone to the meeting. A warm welcome was given to the two new Rogart Trustees: Frank Roach and Liz Allan.	
2.0	APPROVAL OF MINUTES	
	<p>Iain Miller asked for any comments concerning the minutes of the meeting held on 21 May 2020.</p> <p>As no comments were forthcoming the minutes were then approved as an accurate record having been proposed by Sandy Crawford and seconded by Ronnie Sim.</p> <p>IM pointed out that Item 3.1 on the minute relating to funds provided to applicants did not contain names due to Data Protection.</p>	
2.1	MATTERS ARISING	
	<p>Telephone procedure update</p> <p>It was stated that those willing to participate in assisting CR to take telephone calls from potential applicants to the Kilbraur Covid-19 Response Fund should email CR their telephone number along with their availability. The telephone number could be either a mobile or landline.</p> <p>FR asked how many calls were currently being received. CR replied that all enquiries to date had been received by email.</p> <p>CR said she would send a crib sheet after the meeting along with the application form to assist with the telephone procedure.</p> <p>CR stated that the phone was currently answered 9am to 5pm Monday to Friday.</p> <p>At 5.40pm it was agreed that CR would record the meeting.</p>	

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3.0	INTRODUCTIONS	
	Those present introduced themselves to the new Trustees and provided a few words on their background.	
4.0	TRAINING	
	<p>Prior to the meeting the Secretary had circulated documents relating to the position of “Trustee”.</p> <p>It was noted that a copy of the Trust Deed along with all minutes had already been forwarded to the new Trustees.</p> <p>The topic of “training” was discussed at length and it was felt that the topic of “training” would be a rolling process.</p>	
5.0	DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 28 MAY 2020	
5.1	CR introduced the applications. Following discussion £450 was awarded to KW9.	

6.0	AOCB	
6.1	Request from Rogart Trustees	
	<p>FR stated that a need had been identified in Rogart for washable face masks. Due to the recommendation to use facemasks on public transport and in shops Rogart would like to buy and distribute washable masks for the Rogart population of 500. Each mask would cost £4.</p> <p>IM felt that the money should not come out of the Kilbraur Covid-19 response fund but the general/normal Kilbraur Windfarm CBT Fund. This meant that Rogart would have to submit an application. £1,000 had already been given to the Rogart Development Trust. CR has asked for the money to be transferred to the Rogart Community Council.</p> <p>IM then asked about the money which had been received from HIE. FR acknowledged that the Rogart Development Trust had received £10,000. IM then asked if Rogart could use the HIE money as there was a deadline by which the HIE money should be used.</p> <p>RS wanted to confirm that Rogart would get their money for their masks and that approval would be given now or next week.</p>	

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	<p>IM thought that it might be prudent to keep the money for the future. SC stated that in Brora - of the money received from HIE - £6,000 had been used for PPE.</p> <p>FR said that the money from HIE must be used by September 2020.</p> <p>IM stated that he had no problem with the people of Rogart receiving masks but he felt that a percentage of people were never going to use masks. IM suggested that perhaps money should be given per household and allow the household to buy them for themselves.</p> <p>FR said it was not yet mandated to use masks.</p> <p>IM asked CR if she had mentioned neoprene masks. CR said that the Kyle of Sutherland Trust had received separate funding for those masks.</p> <p>It was felt that neoprene masks sounded a good idea but FR stated neoprene masks are less "user friendly".</p>	
6.2	<p>Update on the Brora Hub</p> <p>RS sadly reported that the Brora Hub to which the Kilbraur Windfarm CBT had contributed had been vandalised. The Hub operated by collecting food from Tesco etc and allowing it to be collected freely by those in need. Hundreds of pounds (£) of food had been wasted. IM stated that the herb garden had also been destroyed but Lindsay & Co were supplying herb seedlings free of charge.</p>	
6.3	<p>Transfer of money</p>	
	<p>CR asked if she could request the Rogart Development Trust to transfer the money to the Rogart Community Council and sought the approval of the Trustees to carry this out. The Trustees gave their approval.</p> <p>Liz Allan declared what she felt was a conflict of interest. Erin Hunter stated that it did not constitute a conflict of interest.</p>	
6.4	<p>Possible requests</p> <p>IM pointed out that groups who have laid out money and receiving no return may start applying to the Trust for "compensation". Golspie-in-Bloom would be such an organisation.</p>	
6.5	<p>Comments</p> <p>IM asked if the Rogart Trustees were happy with the meeting. Their reply was "yes".</p> <p>They did comment that the website could be improved.</p>	
6.6	<p>Date of next meeting</p> <p>The date of the next meeting currently stood at 5.30pm by Zoom on Thursday 4 June 2020.</p>	
	<p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 6.28pm.</p>	