

MINUTE

25 JUNE 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Thursday, 25 June 2020 at 5.30pm
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford, Christine Ross (VGS/Treasurer), Frank Roach, Mary Nicol, Liz Allan

OBSERVERS Erin Hunter (Falck Renewables)

APOLOGIES

ITEM		ACTION
1.0	WELCOME	
1.1	Iain Miller welcomed everyone to the meeting. There were no apologies	
2.0	DECLARATION OF INTERESTS	
	No interests were declared.	
3.0	APPROVAL OF MINUTES	
	<p>Iain Miller asked for any comments concerning the minutes of the meeting held on 18 June 2020. FR asked if it could be recorded under item 5.1 that two of the Directors had resigned. Also SC pointed out under item 5.1 paragraph 4 that the word “be” was missing. The secretary would duly amend the minute.</p> <p>As no further comments were forthcoming the minutes were then approved as an accurate record having been proposed by Sandy Crawford and seconded by Frank Roach.</p>	
4.0	DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 25 JUNE 2020	
	<p>CR introduced the applications. Following discussion the following decision was made:</p> <p>1. £550 was awarded to KW9.</p>	
5.0	UPDATE ON SUTHERLAND SESSIONS - Application ref: 2019/20/019	
	<p>It was decided that the discussion regarding this application would be deferred until the next meeting. This is to be held on Thursday, 2 July 2020.</p>	

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6.0	TRUSTEE TRAINING	
	The Trustees reported that they were moving ahead with the documentation.	
7.0	REVIEW OF APPLICATION PROCESS/CRITERIA FOR COVID-19 RESPONSE FUND	
	<p>SC reported that a person with whom he had worked previously in the past had rang into the Helpline when he was on rota duty. There was no problem with the phone call but in retrospect SC believes he should not have introduced himself. This would have avoided any potential awkwardness or embarrassment. IM had been contacted by the person in question. IM thought that it would be good practice not to reveal one's identity when answering. EH suggested that those "manning" the phones should state that the call is confidential.</p> <p>FR asked if there was a national body that could assist which would avoid any awkwardness. EH pointed out that in local communities everyone knows everyone else.</p> <p>FR asked about an application which had been unsuccessful and asked if the person "had given up". IM pointed out that we do not give reasons as to why applications are unsuccessful. SC felt that the person would not come back again.</p>	
8.0	AGENDA ITEMS FOR NEXT MEETING	
	<p>RS suggested looking at applications which had been put on hold since Covid-19.</p> <p>The secretary suggested "microgrants".</p>	
9.0	AOCB	
	There were no items raised under this agenda item.	
10.0	Date of next meeting	
	The date of the next meeting currently stood at 5.30pm by Zoom on Thursday 2 July 2020.	
	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 6.07pm.	