

MINUTE 2 MAY 2020

Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Saturday, 2 May 2020 at 3.00pm

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford (chair), Mary Nicol,

ITEM		ACTION
1.0	WELCOME	
1.1	Iain Miller welcomed everyone to the meeting.	
2.0	A WAY FORWARD REGARDING HARDSHIP AND ASSISTANCE FROM THE KILBRAUR WINDFARM CBT	
2.1	<p>Role of VGS (to be reviewed and agreed with VGS)</p> <p>It was decided that for the purposes of engaging VGS to assist in the process of promoting, co-ordinating and delivering the Kilbraur Covid-19 Response Fund that:</p> <ul style="list-style-type: none">a. Only applications relating to individuals would be processed by VGS.b. VGS would be able to take referrals from Tykes, CAB and HC/NHSc. There would be no requirement for VGS to submit an application to the Kilbraur Windfarm CBT to receive money to disperse. The money to be used - initially the extra funding received from Falck Renewables is ring fenced in the Kilbraur Windfarm CBT account. <p>It was decided that the process involving VGS would take the following model:</p> <ul style="list-style-type: none">• VGS would promote the fund through their appropriate channels (and the Kilbraur Windfarm CBT would also assist through its own promotion)• VGS would be the co-ordinating point of contact for information and supply of application forms• VGS would receive completed application forms and any supporting documentation. This information with the full knowledge of the applicant could be emailed to CAB. CAB could then assess the circumstances of the applicant. CAB would advise VGS of their evaluation and any payment due would be made directly from the Kilbraur Windfarm CBT account to the recipient.	

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	<ul style="list-style-type: none"> • A record of payments made would be kept by VGS. <p>It was decided that the cost of the ongoing involvement of VGS would have to be finalised.</p>	
3.0	OTHER	
3.1	<p>Source of Funding</p> <p>It was decided that the money received from Falk Renewables to assist with the Covid-19 response would be utilised in the first instance. Following this an amount of money would be allocated from the “normal” Kilbraur Windfarm CBT funds.</p>	
3.2	<p>Promotional items required</p> <p>It was decided that:</p> <ul style="list-style-type: none"> • An advert be placed in the forthcoming 8 May 2020 edition of the Northern Times. This is subject to VGS being in agreement with a final model for their assistance. • An A4 poster - a modification of the sample previously sent by Christine Ross would be approved and distributed. • A graphic item/advert for use on social media/the web would be put together. 	
3.3	<p>Other item required - forms</p> <p>It was decided that an application form approved by both VGS and the Kilbraur Windfarm CBT would have to be finalised.</p>	
3.4	<p>Self-employed etc</p> <p>It was felt that if something “disastrous” were to happen to a self-employed person etc they could approach the Kilbraur Windfarm CBT. In such a circumstance, the self-employed person could apply to the fund “as an individual”.</p>	
4.0	<p>“NORMAL” ADVERTISING OF NORMAL KILBRAUR WINDFARM CBT FUNDING</p> <p>The secretary had previously circulated a copy of the advert which had appeared in the Northern Times earlier in the year. The secretary now requested that the advert be approved for the 8 May 2020 edition of the Northern Times with the only alteration being the removal of the closing date of “end of February 2020”. The Trustees unanimously approved the advert.</p>	
	<p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 15.47.</p>	