

MINUTE

18 MAY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust
held online through “Zoom” software on Monday, 18 May 2020 at 5.30pm
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

Please note that this meeting was held in response to the ongoing Covid-19 situation

PRESENT Ronnie Sim, Iain Miller (Chair), Linda Robichaud (Secretary), Sandy Crawford, Christine Ross (VGS/Treasurer)

OBSERVERS Erin Hunter (Falck Renewables)

APOLOGIES Mary Nicol

ITEM		ACTION
1.0	WELCOME	
1.1	Iain Miller welcomed everyone to the meeting.	
2.0	APPROVAL OF MINUTES	
	<p>Iain Miller asked for any comments concerning the minutes of the meeting held on 14 May 2020. RS asked for the sentence “RS also asked to send a reply” to be removed. This came under item 4.2 on the minute. The secretary recorded this amendment and would make the change.</p> <p>As no further comments were forthcoming the minutes were then approved as an accurate record having been proposed by Ronnie Sim and seconded by Iain Miller.</p>	
3.0	DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND	
3.1	<p>CR had provided a table prior to the meeting which contained a summary of the applicants who had fully completed the application process.</p> <p>Following discussion of each of the applications the following decisions were made:</p> <ol style="list-style-type: none">1. A total of £1800 was awarded to Brora residents.2. A total of £750 was awarded to Golspie residents.	

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	<p>SC had left the meeting during the discussion and decision making process relating to an application.</p> <p>CR stated that there had been eight queries received in addition to the applications discussed this evening. The eight people had rung up and asked for forms. If those applications were to be quickly returned then a meeting could be convened on the afternoon of either Thursday 21 May 2020 or Friday 22 May 2020.</p> <p>IM asked CR if she felt that the Trustees had considered each of the applications properly and sympathetically. CR had no criticism of the process.</p> <p>The Trustees were aware that the Kilbraur Covid-19 Response Fund differed significantly from the Kilbraur Windfarm CBT Trust Fund. The Trustees were therefore sensitive to the fact that the process of application/evaluation/distribution of the Fund would be under their constant evaluation so as to best meet the needs it was set up to address.</p> <p>EH pointed out that it may be that those furloughed would not get their employment back.</p>	
4.0	KILBRAUR WINDFARM CBT CREDIT CARD	
	<p>CR stated that VGS has a Charge Card which has a spend limit on it. It has a £32 annual fee. CR suggested that the Trust should consider obtaining a Charge Card. This suggestion had come from CR's experience when completing the online form when registering with the ICO. CR reported that at the start of the process it asked for debit card/credit card information. However, at the end of the form it stated that a cheque would be acceptable. It was decided unanimously that an application for a Charge Card would be made. CR asked if the Secretary required a card to make e.g stationery purchases from Amazon etc. It was decided that the Secretary would continue to use VGS in order to support a local organisation and would therefore not require a charge card.</p> <p>It was noted that the RCC had not, as yet, put forward their Trustee nominations. Due to this situation the application received from Go Golspie could not currently be considered.</p>	
	<p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 6.24pm.</p>	