

# MINUTE

## 18 FEBRUARY 2021

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held online through “Zoom” software on Thursday, 18 February 2021 at 6.30pm  
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

**Please note that this meeting was held in response to the ongoing Covid-19 situation**

**PRESENT** Sandy Crawford, Linda Robichaud (Secretary), Christine Ross (VGS/Treasurer), Frank Roach, Liz Allan, Iain Miller (Chair), Mary Nicol,

**OBSERVERS** Erin Hunter – (Falck Renewables)

**APOLOGIES** Ronnie Sim

ITEM		ACTION
1.0	<b>WELCOME AND APOLOGIES</b>	
1.1	Iain Miller welcomed everyone to the meeting. Apologies had been received from Ronnie Sim. IM stated that he had spoken to RS prior to the meeting to obtain his views on the agenda items.	
2.0	<b>DECLARATION OF INTERESTS</b>	
	IM stated, if everyone agreed, that any declaration of interest should be made at the appropriate time during the meeting. This was agreed.	
3.0	<b>MINUTE</b>	
3.1	<b>Minute of 11 February 2021 meeting</b> Iain Miller asked for any comments concerning the minute. As no comments were forthcoming the minute was then approved as an accurate record having been proposed by Sandy Crawford and seconded by Liz Allan.	
4.0	<b>TREASURER’S REPORT</b>	
	CR reminded everyone that the new financial year had started at the beginning of the month and accordingly few transactions had been made to date. It was however noted that £1150 had been paid out so far from the Kilbraur Covid-19 Response Fund.  CR pointed out that the term deposit was due to expire next week. It was decided that the term deposit would be extended for another three months having been proposed by MN and seconded by IM.  CR confirmed to IM that there was no update on the application to the Path Maintenance Fund requesting £750 for aggregate.	
5.0	<b>DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 18 FEBRUARY 2021</b>	

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	<p>CR introduced the applications. After discussion the following decisions were made:</p> <ol style="list-style-type: none"> <li>1. £400 was awarded to KW9</li> <li>2. £450 was awarded to KW10</li> </ol>	
6.0	<b>REVIEW OF APPLICATION PROCESS/CRITERIA FOR KILBRAUR COVID-19 RESPONSE FUND</b>	
	<p><b>CAB</b> CR stated that she had removed the need to contact CAB on the Kilbraur Covid-19 Response Fund application form and had replaced it with a suggestion that potential applicants contact CAB.</p>	
7.0	<b>REVIEW OF MAIN FUND APPLICATIONS</b>	
	<p>IM began the discussion by stating that the purpose of this agenda item was to ascertain if further clarification/details were required in order to assist the decision making process at the meeting on the 25 February 2021.</p>	
7.1	<p><b>Association of Northern Trails Scotland (ANTS)</b> Application ref: 2020/21/015</p> <p>IM reminded the Trustees that the Trust does not support wages.</p>	
7.2	<p><b>Sutherland Outdoor Activities Project (SOAP)</b> Application ref: 2020/21/016</p> <p>Following discussion it was decided that IM is to speak to John Ross for further clarification on the project. This includes obtaining information regarding the sources of other funding.</p>	
7.3	<p><b>Ross Sutherland Rugby Club</b> Application ref: 2020/21/017</p> <p>It was decided that further thought should be given to the application prior to the meeting on the 25 February 2021.</p>	
7.4	<p><b>Clyne Heritage Society</b> Application ref: 2020/21/018</p> <p>It was decided that further thought should be given to the application prior to the meeting on the 25 February 2021.</p>	

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7.5	<p><b>East Sutherland Canoe Club</b> Application ref: 2020/21/019</p> <p>It was decided that further thought should be given to the application prior to the meeting on the 25 February 2021.</p>	
7.6	<p><b>Go Golspie</b> Application ref: 2020/21/020</p> <p>It was decided that no further information was required from Go Golspie for the meeting on the 25 February 2021.</p>	
	<b>UPDATE ON MAIN FUND APPLICATION</b>	
8.0	<p><b>Application ref: 2020/21/013 – Doll Hall Association</b> Following on from the meeting held on the 11 February 2021 the Secretary asked for clarification regarding the final amount to be awarded to the Doll Hall Association. It was decided that she would co-ordinate with IM to establish the final amount with reference to the original application.</p>	
9.0	<b>GOVERNANCE REVIEW</b>	
	CR reported that she was constructing a grant giving policy. CR also stated that due to Covid-19 constraints it would not currently be possible to have face-to-face training for the Trustees and would therefore resend links relating to good governance.	
10.0	<b>DATES OF MEETINGS</b>	
	It was decided that the Secretary would construct for 2021 the customary schedule detailing dates for the main meetings, closing dates for applications and advertising dates.	
11.0	<b>AOCB</b>	
11.1	<p><b>Planning Permission</b> <b>Application ref: 2020/21/010 – Stepping Stones</b> SC pointed out that IM had been correct regarding planning permission for the Stepping Stones project. Planning permission had been required but Stepping Stones had provided the budget for this themselves.'</p>	
11.2	<p><b>Minutes for website</b> FR asked the secretary to send him approved minutes to put on the Kilbraur Windfarm CBT website.</p>	
	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	The were no items forthcoming.	

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	There being no further business Iain Miller thanked everyone for attending and the meeting closed at 7.37pm.	
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