

# MINUTE

## 16 JULY 2020

**Minute of meeting of Kilbraur Windfarm Community Benefit Trust  
held online through “Zoom” software on Thursday, 16 July 2020 at 5.30pm  
Meeting hosted by VGS/Treasurer of the Kilbraur Windfarm Community Benefit Trust**

**Please note that this meeting was held in response to the ongoing Covid-19 situation**

**PRESENT** Ronnie Sim, Sandy Crawford (Chair), Linda Robichaud (Secretary),  
Christine Ross (VGS/Treasurer), Frank Roach, Liz Allan, Iain Miller

**OBSERVERS** Erin Hunter – (Falck Renewables)

**APOLOGIES** Mary Nicol

ITEM		ACTION
1.0	<b>WELCOME</b>	
1.1	Iain Miller welcomed everyone to the meeting. Apologies had been received from Mary Nicol.	
2.0	<b>DECLARATION OF INTERESTS</b>	
	Frank Roach declared an interest as a non-office bearing member of the Rogart Development Trust.	
3.0	<b>APPROVAL OF MINUTES</b>	
	IM asked for any comments concerning the minutes of the meeting held on 9 July 2020.  As no further comments were forthcoming the minutes were then approved as an accurate record having been proposed by Frank Roach and seconded by Sandy Crawford.	
4.0	<b>DISCUSSION/APPROVAL OF APPLICATIONS RECEIVED TO THE KILBRAUR COVID-19 RESPONSE FUND AS AT 16 JULY 2020</b>	
	CR introduced the applications. Following discussion the following decision was made:  1. £100 was awarded to Rogart.	
	CR declared an interest regarding an application and did not participate in the discussion regarding the application.  An applicant had responded to the email which had been sent requesting further details.	

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	LA declared an interest in an application and only participated in the discussion when asked by the Trustees to clarify a minor point regarding the applicant.	
<b>5.0</b>	<b>MICROGRANTS</b>	
	It was agreed that the Secretary would send the covering letters and enclosures regarding the microgrants to the Treasurer. The Treasurer would then attach a cheque to each letter and enclosures before posting.	
<b>6.0</b>	<b>TRUSTEE TRAINING</b>	
	It was decided that this standard agenda item would now become "Governance Review".  A discussion ensued and it was decided that at some point in the future when it is possible to meet face-to-face as a group that there should be a "governance review" session. This was agreed. For the purposes of this important topic it was decided that an "in person" meeting would be preferable to a "zoom" or similar meeting.	
<b>7.0</b>	<b>REVIEW OF APPLICATION PROCESS/CRITERIA FOR COVID-19 RESPONSE FUND</b>	
	The fund is now on hold. FR asked if the posters saying the fund is now suspended had been distributed. SC stated he had put them on Facebook and outside the Brora Co-op.  IM commented that he had put information on Facebook which he had received from EH regarding a student support scheme. The student support scheme was a Falck initiative. EH said that if any Trustee would like to approach her regarding the scheme that would not be a problem.	
<b>8.0</b>	<b>AOCB</b>	
	There was no discussion under this agenda item.	
<b>9.0</b>	<b>AGENDA ITEMS FOR NEXT MEETING</b>	
	It was decided that the issue of "Chromebooks" should be put on the agenda for the next meeting.  IM reported that he had been speaking to the head of Golspie Primary School regarding the matter and would provide an update at the next meeting.  SC said he had been speaking to Cllr Mackay. Cllr Mackay had told SC that further funds had already been secured for more Chromebooks in	

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	<p>Brora.</p> <p>FR reported that he had seen the head of Rogart School but the head had not yet come back to FR. FR pointed out that procurement was not a simple matter.</p>	
10.0	<p><b>Date of next meeting</b></p> <p>There would be no meeting next week (23 July 2020) regarding the Covid-19 response fund unless called.</p> <p>As things currently stand a normal, full meeting would be held on Thursday, 30 July 2020 by zoom.</p>	
	<p>There being no further business Iain Miller thanked everyone for attending and the meeting closed at 6.00pm.</p>	